



**Position Title:** Sales Representative  
**Immediate Supervisor:** President  
**Scheduled Hours:** Weekly / Flexible

**OVERALL RESPONSIBILITIES:**

Seeking a self-motivated sales associate to represent a national interior renovation company servicing the hospitality industry.

**Job duties include but are not limited to:**

- Position will require candidate to cold call and do extensive prospecting to hotel management and engineers, architects, interior designers, and construction management firms. Candidate will be required to generate qualified leads for estimating department to bid on.
- Must be a self-starter, fast learner and extremely motivated with strong organizational skills and time management skills - 3 to 5 years experience in sales.
- Ability to sell to all levels of management and build strong relationships.
- Will be required to establish, build and maintain successful customer relationships once accounts are opened.
- Typical schedule will require sales representative to be on the phone 2 to 3 days a week setting up appointments and out in the field for the remainder of the time meeting clients.
- Candidate will be required to meet and exceed monthly sales targets
- Occasional overnight travel required
- Excellent communication skills including strong verbal, written communications and interpersonal skills are required.

## **Compensation**

- Salary plus commission compensation plan
- Auto allowance and/or gas reimbursement
- Benefits available after 3 months
- Laptop and cell phone will be provided

For more information or to forward a resume please contact Marla Bolt,  
Director of Human Resources at [mbolt@firstfinish.net](mailto:mbolt@firstfinish.net).